



161 Enterprise Drive
Newport News, VA 23603

Phone: 757-820-3400
FAX 757-887-5588

RE: Swisslog Customer Welcome Package

Dear Valued Customer,

Thank you for choosing Swisslog Logistics, Inc. We are happy to welcome you as our newest customer. With Swisslog Logistics, Inc., you get nothing less than excellent and unparalleled service.

Please find attached a customer application, which we will need to have completed in full and returned along with your tax exemption certificate, if applicable.

For your convenience, also attached, is Swisslog Logistics, Inc. W-9 and a letter from Wells Fargo for your records.

Our standard payment terms are Net 30. We prefer ACH and wire payment. All this information can be found on the bottom of any invoice received.

Please send all remittance statements to finance@swisslog.com.

Again, welcome and we look forward to doing business with you.

Yours sincerely,

Swisslog Logistics, Inc.

CUSTOMER INFORMATION

Corporate Address

*Company Name _____

*Street Address _____

*City _____ *State _____ *Zip _____

*Phone Number _____ Fax Number _____

*Does your company require a PO for invoice to be paid? _____ Yes _____ No _____

List officer(s), partners or and/or owner(s): _____

* Purchasing Contact: _____ *Email address: _____

Shipping/Site Address if different than Corporate

*Company Name _____

*Street Address _____

*City _____ *State _____ *Zip _____

*Phone Number _____ Fax Number _____

Billing Address

*Company Name _____

*Street Address _____

*City _____ *State _____ *Zip _____

*Phone Number _____ Fax Number _____

*Accounts Payable Contact: _____ *Email address: _____

*Invoice Submission e-mail address: _____

*Tax Exempt? NO ☐ YES ☐ (if yes, *certificate must be attached)

Dun & Bradstreet # _____

Industry: Please choose one

_____ ECOM E-Com/Retail	_____ AUTO Automotive	_____ OTHR Other
_____ F&B Food & Beverage	_____ AERO Aerospace	_____ INTSU Internal Supply
_____ PHAR Pharma	_____ ELEC Electronics	

*Form completed by: _____ e-mail _____ Phone _____

*INDICATES REQUIRED FIELDS

Contact your Swisslog Account Manager with any questions.

Request for Taxpayer Identification Number and Certification


► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Swisslog Logistics Inc	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) See instructions. 161 Enterprise Drive	Requester's name and address (optional)
	6 City, state, and ZIP code Newport News VA 23603	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)																																																			
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.																																																			
Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																																																			
<table><tr><td colspan="10">Social security number</td></tr><tr><td></td><td></td><td></td><td>-</td><td></td><td></td><td></td><td>-</td><td></td><td></td></tr><tr><td colspan="10">or</td></tr><tr><td colspan="10">Employer identification number</td></tr><tr><td>5</td><td>4</td><td></td><td>-</td><td>1</td><td>3</td><td>1</td><td>2</td><td>2</td><td>3</td></tr></table>		Social security number													-				-			or										Employer identification number										5	4		-	1	3	1	2	2	3
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Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	

Sign Here	Signature of U.S. person ► 	Date ► Jan 10, 2024
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



November 3, 2023

SWISSLOG LOGISTICS INC
161 ENTERPRISE DR
NEWPORT NEWS VA 23603-1369

Customer account verification request

To whom it may concern:

This letter is to confirm the information we have on file for SWISSLOG LOGISTICS INC as of November 3, 2023.

- Account number: 578011447
- Account type: Checking
- ACH routing number: 102000076
- Wire routing number: 121000248
- SWIFT/BIC code: WFBUIUS6S
- Lockbox number: 901425
- Lockbox address: PO Box 911425 Denver, CO 80291-1425
- Bank name and address: Wells Fargo Bank, 420 Montgomery Street, San Francisco, CA 94104

Questions

If you have questions, please contact me at Jonathan.moe@wellsfargo.com or 612-573-2173, Monday through Friday, 8:00 a.m. to 5:00 p.m. Central Time.

Thank you. We appreciate your business.

Jonathan Moe

Jonathan Moe
Dedicated Client Service Officer
Global Treasury Management Service

Important notice

This letter is provided to the above referenced customer at their request. Wells Fargo Bank, N.A. ("Wells Fargo", "we", "us") does not represent and warrant that the information provided is complete or accurate, and any errors or omissions in the information shall not be a basis for a claim against us. The information may not disclose the entire relationship between the customer and Wells Fargo. The information is subject to change without notice. This letter does not constitute a guarantee or other credit support of any nature, nor do we accept any duty, responsibility, liability, or obligation to any party that may arise from providing this letter, including any reliance upon the information or for any loss or damage that may result. The customer agrees to indemnify, defend, and hold Wells Fargo harmless from and against any claim resulting from the disclosure and use of the information.

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